



Save the Children

As the largest independent children's rights organisation in the world, Save the Children has been working specifically for the rights of children since 1919. In Switzerland and around the world, we give children a healthy start in life, the opportunity to learn and protection from harm. We deliver lasting results for millions of children, including those hardest to reach. We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share. Save the Children is active in Switzerland since 2006 and is Zewo-certified.

For our offices in Zurich, the International Programmes Department is looking for an:

Intern International Programmes - Migration 100% / 9 months / Starting date: November 11th 2019 (or as per arrangement)

Are you a self-motivator, eager to experience how migration projects are steered and monitored from Switzerland? As Save the Children is establishing a "*Child Migration Platform*" in Zürich, this internship is your opportunity to put your academic and thematic knowledge into practice in the field of child protection and migration. If you envisage a career in international humanitarian aid and development cooperation in Switzerland or abroad, then this Save the Children Internship might be the right entry opportunity for your career.

Key functions may include, but are not limited to:

- Follow the implementation, and monitoring progress, of Save the Children Switzerland funded Migration projects
- Support the proposal and report writing/review process for institutional and foundations donor grants
- Engage in research work in the field of Migration and Children to build evidence and knowledge and inform field-based programmes
- Document and conceptualise programme components serving the protection needs of children on the move
- Participate in external meetings and fora with Save the Children key stakeholders and the Migration community in Switzerland
- Support the effective coordination with the Partnerships and the Communication departments to support resources mobilisation and external communication efforts
- Provide support to team meetings and day-to-day administrative processes and systems
- Other functions in line with the candidates' areas of experience or interest

We are looking for a candidate with:

- Master University degree or comparable practical experience in the field Migration, Refugee Studies, Child Protection
- Excellent research, analytical, computer and communication skills
- Verbal and written fluency in English as well as German. Solid command of French and/or Spanish is an asset
- Knowledge of the international humanitarian context, and related questions of children on the move's protection needs
- Proven ability to take initiative, self-motivating, pragmatic, 'can-do' attitude and working independently
- Proven experience as a team player and contributing to the overall achievement of a team work
- Intercultural, gender and disability sensitivity is essential

The UN Convention on the Rights of the Child is the basis of all our work. Our child protection policy requires that all employees sign our child safe guarding declaration and hand in their criminal record.

Interested? Please send a complete application (cover letter, CV, letters of recommendation and certificates) via email jobs@savethechildren.ch.

